Maulana Mazharul Haque Teachers' Training College

Mathurapur, Samastipur (Bihar) Recognized By ERC, NCTE, Bhubaneswar Affiliated to L. N. Mithila University, Darbhanga

MINUTES OF MEETING OF THE COLLEGE MANAGING COMMITTEE

A meeting of the managing committee of the college was held on 07-02-2015 in the meeting hall at 11:00 AM.

Following Members were present during the meeting:

1. Smt. Savita Kumari (Chairman) Savita

2. Sri Md Abu Tameem (Secretary) Md Alu James.
3. Dr. Sanjay Kumar (Principal)

4. Sri Waseem Akhtar - Member Waseen Akhter

5. Sri Syed Shamshad Ahmad - Member Syed Shamshad Ahmad

6. Sri Ram Shankar Rai - Member Ram Shankar Ray

Agenda

- 1. Confirmation of the minutes of previous meeting.
- 2. Providing financial assistance and others to the Teaching and non-teaching staffs.
- 3. Any Other item.

1. Confirmation of the minutes previous meeting.

The members of the committee confirmed the minutes of the previous meeting read by the secretary.

2. Discussion regarding restructuring of different committee.

The management committee discussed the matter related to the research and development in the institution the Hon'ble chairman proposed the financial assistance and paid leave for the faculty enhancement program. It has also been decided that Principal will draft the eligibility and terms and condition for the assistance which will henceforth applicable from today only.

3. Any other item

No item was discussed.

The meeting came to an end with vote of thanks to the chairman.

(Savita Kumari)

Chairman

Reg. No.172/1990-91 Estd.: 1986



Haque Welfare Society Maulana Mazharul

Mathurapur, Samastipur

Ph: 06274 251001 Call: +91 9905474784, +91835679875 email: mmhws@gmail.com

Date..

Ref.....

To promote Academic Excellence and Research in the Colleges, to give Awards / Incentives to the Teachers who are doing research and development.

give award/ incentive to the teachers whose contribution in the field of education and bringing in grants for research is commendable. A Committee is formed to give its proposals for providing financial assistance for It is informed that the Society is always striving to promote Academic Excellence Research in the research and development. The recommendations submitted by the said Committee are the institutions (colleges) under its jurisdiction. It is decided to tinder:

Proposal for Assistance in the research and development activities

research generates quality teaching. It is, therefore, imperative that there is an ideal integration of expectations because of deficiencies in research. Some people put forth a view that colleges are teaching institutions but they forget that teaching and research are inseparable. Good Research is an important indicator which influences the ranking of a higher education institution Research and teaching are the two important pillars of any institution of higher education. of The colleges do not attain the programmes of teaching and research in colleges. by the NAAC or other regulatory bodies.

There is an urgent need to maintain and enhance standards of teaching and research. In order to promote academic, research and quality education in various institutions under the Maulana Mazharul Haque welfare Society, Samastipur it is proposed to institute the will provide financial assistance to the faculty members who are pursuing research and development. The Best Researcher Award shall be research-oriented and will depend largely on the score earned by the faculty member through various research activities/achievements while the Best Teacher Award shall be teaching oriented and more based on score earned through different teaching, learning, evaluation & other college related activities.

Eligibility:

- 1. All the permanent teachers having at least one year stay in Maulana Mazharul Haque Teachers' Training College, Mathurapur, Samastipur shall be eligible for awards
- 2. The teachers must submit the relevant document for getting financial assistance.

Terms & Conditions

- 1. The assistance will be provided for based on the submission of the relevant document.
- 2. In case there are two or more faculties apply for the assistance the committee will examine the meritocracy of the faculty.
- 3. The assistance cannot be claimed as a matter of right and acceptance or rejection of any application shall be solely at the discretion of Maulana Mazharul Haque Welfare Society, Samastipur.
- 4. The MMHWS reserves the right to modify or amend/withdraw this policy in whole or in part, from time to time, and with/without notice.
- 5. Where any doubt/conflict arises as to the interpretation to policy or items under various parameters or authorities in the concerned college/institute, the matter shall be referred to a three member committee constituted by the management of MMHWS.

Process

A circular from MMHWS will be sent to all the colleges/institutions and applications shall be invited from the faculty members by a due date. The faculty members will submit their achievements through an application form duly recommended by the concerned Principal. Five self attested copies of the documents supporting the claim for points/scores of various parameters should be submitted along with application. The application shall be evaluated by an Expert Committee of three members to be constituted by the Management. The recommendations of the Committee shall be sent to the Management for final approval.

Estd.: 1986



Maulana Mazharul Haque Welfare Society

Mathurapur, Samastipur

Ph: 06274 251001 Call: +91 9905474784, +91835679875 email: mmhws@gmail.com

	•	Date
Ref		

Implementation of the recommendations of the Principals Meeting to motivate the faculties for pursuing PhD and new recruitment should look into the matter of PhD during the appointment / probation period / promotion period of teachers serving in the Colleges under the Society for the purpose of promoting Research and Academic merit.

It is informed that a Committee was formed to give proposals to make PhD compulsory during the appointment / probation period / promotion period of the serving teachers for the purpose of promoting research and academic merit in the institutions (colleges) under its jurisdiction. The recommendations submitted by the said Committee are as under:

Motivating Faculty to acquire PhD/Research Degree

Research is an integral component of higher education. Research enriches the intellectual life of an institution of higher learning. Development of research is central to the issues of quality and excellence in higher education. Post-induction, the faculty needs to continuously update themselves for the new knowledge. For this, there is a need to build up research environment and ambience, create adequate facilities for the teachers and researchers. To support it, **Maulana Mazharul Haque Welfare Society** is taking number of initiatives. It has decided to facilitate and encourage faculty members working in its various institutions to go for PhD/Research Degrees, while in service. A committee was constituted by MMHWS to frame the proposals for motivating faculty members of various Maulana Mazharul Haque Teachers' Training College to acquire PhD/Research Degree after joining service on regular basis. The recommendations of the Committee are given below:-

- 1. Every regular faculty member of Maulana Mazharul Haque Teachers' Training College should be motivated to obtain Research Degree while in service.
- 2. All the teachers who are below the age of 45 years/and have more than 15 years of service left will have to acquire PhD in their respective subjects/interdisciplinary subject

failing which the management may freeze the financial benefits including the Dearness Allowance.

- 3. Those acquiring PhD degree will be paid three incentive increments after the award of PhD.
- 4. The management will encourage such teachers to participate in international/national conferences and will also reimburse the air fare/railway fare/registration fee on the recommendations of the college Principal.
- 5. The College administration/management will extend financial help in obtaining books/Journals/research material on topic of research which will become a part of college library.
- 6. The College administration/management shall extend financial help as seed money for interdisciplinary research projects/surveys to be taken by the faculty of Maulana Mazharul Haque Teachers' Training College, Samastipur.
- 7. The management may insert an additional clause in the appointment letters of faculty for acquiring PhD for those who have been selected on the basis of NET/AICTE prescribed qualifications or qualification laid down by the statutory bodies.
- 8. Every faculty will fill the self-appraisal form (Annexure-I) every year in the month of August which will form the basis for filling the ACR by the college Principal and to evaluate the performance of the teacher for recommendation for granting benefits/facilities.
- 9. Study leave will be granted for research field work.
- 10. The College Administration/Management shall organize the research circle/internal seminar/interactive session on research.

The permission has been granted by Honorary Secretary to present the case of making PhD compulsory during the appointment / probation period / promotion period of teachers serving in the Colleges under the Society for the purpose of promoting research and academic merit, in the meeting of the Managing Committee.

Md. Aleu James-Approved



Maulana Mazharul Haque Teachers' Training College

مُولِيَا مُظْهِ الْجُق بِينِي إِنْ يَا يَكُولُ الْجُق بِينِي اللَّهِ اللَّهُ اللَّهُ اللَّهُ اللَّهُ اللَّهُ اللَّهُ اللَّهِ اللَّهُ اللَّ

Recognised by ERC, NCTE, Bhubaneswar, Affiliated to L.N. Mithila University, Darbhanga

Ref. No. MMHTTC/5/19

Date 27/03/2019

To,

Mr. Serja Ahmad Asst. Professor Maulana Mazharul Haque Teachers' Training College Mathurapur, Samastipur

Sub: Regarding sanctioned of paid leave for Ph.D. Course Work.

Dear sir,

It gives me immense pleasure to inform you that the Manging Committee of the college has approved your leave with pay for Ph.D. course work for the period of six months with effect from 27-03-2019.

We wish you all the best.

Regards

(Dr. C. D. Yadav) Principal



Maulana Mazharul Haque Teachers' Training College

مُولَانَا مُظْهَالُكِق لِيُجَرِّينَ لِيُنْ لِيُنْ الْمُنْ الْم

Recognised by ERC, NCTE, Bhubaneswar, Affiliated to L.N. Mithila University, Darbhanga

Ref. No. MMHTTC/56/16

Date .27/11/2016

To,

Mrs. Pratibha Rai Asst. Professor Maulana Mazharul Haque Teachers' Training College Mathurapur, Samastipur

Sub: Regarding sanctioned of paid leave for Ph.D. Course Work.

Dear Ma'am,

It gives me immense pleasure to inform you that the Manging Committee of the college has approved your leave with pay for Ph.D. course work for the period of six months with effect from 27-11-2016.

We wish you all the best.

Regards

(Dr. Sanjay Kumar) Principal

JAINENDRA KUMAR & ASSOCIATES (CHARTERED ACCOUNTANTS)



Auditor's Report

Ta

The Secretary

Maulana Marharul Haque Teachers Traning College, (Bachelor in Education Unit)

Regd. Office :At - Mathurapur, Samastipur (Bihar)

1 have Audited the accompanying financial statement which comprises the Balance Sheet of Maulana Mazharul Haque Teachers Trailing College, (Bachelor in Education Unit), At - Mathurapur, Samastipur (Bihar) as at 31st March 2020 and also the Consolidated Income and Expenditure account for the year ended, and a summary of significant accounting policies and other explanatory information.

2 Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements that give a true and fair view of the financial position, financial performance in accordance with the Accounting principles generally accepted in India.

3 Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on our audit. I have conducted this audit in accordance with the standards on auditing issued by the Institute of Chartered Accountants of India. Those standards require that we should comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amount and disclosures in the financial statements. The procedures selected depend

on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.

An audit also includes evaluating the appropriateness of accounting policies and the reasonableness of the accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion and to the best of my information and according to the explanation given to us, the financial statements give true and fair view in conformity with the accounting principles generally accepted in India:

- i) a) Donation & Subscription, Member's Fee & Subscription, Bank Interest, Miscellaneous Receipts, Grant in Aid and Temporary Loan have been received in each and bank basis and certified by the management.
 - b) Fixed assets have been physically certified by the management of the society and Depriciation of Fixed Assets has been provided as per Income Tax Act, 1961 on each Assets.
 - c) In some cases, supporting document of local purchasing is available on plain paper and passed by the management of the Society.

ii) In the case of Balance Sheet of the state of affairs of Maulana Mazharul Haque Teachers Traning College, (Bachelor in Education Unit), At - Mathurapur, Samastipur (Bihar) as at 31st March 2020 and,

iii) In the case of Income and Expenditure account of the Surplus for the year ended on that date

KUMAR & ASSOCIATES

Proprietor

Membership No.528031

Armeridal Haque Armeridal Haque Maulana Mathaming College Maulana Mathaming Samasibur Feachamurapur Samasibur

Date : 21.11,2020 Place : Patna

Maulana Mazharul Haque Teachers Traning College (Bachelor in Education Unit)

At - Mathurapur, Samastipur (Bihar)

Balance	Sheet as	on 31	.03.2020
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Liabilities		Amt (in Rs)	Assets		Amt (in Rs)
Opening Capital	1,906,735.89	•	Furniture	4341,700.00	
Add: Surplus	1,402,722.97	3,309,458.86	Books	164,300.00	
			CCTV	1,223,813.00	
			Air Conditioner	100,000.00	1,829,813.00
			Building WIP	1 576 720 00	
				1,576,730.00	0.404.730.00
			Add: Addition during the Year	908,000.00	2,484,730.00
Caution Money	500,000.00		Security Deposit (Electricity)	4,800.00	*
Less: Returned during the Year	(500,000.00)	-	Security Deposit (RD NCTE)	800,000.00	•
			Security Deposit (LNMU)	250,000.00	
			Security Deposit (Telephone)	2,250.00	
Loan from D.El.Ed		1,043,144.00	FD for endowment Fund	400,000.00	1,457,050.00
			Loan to Society		2,464,000.00
•			Advance Salary (Savita Kumari)		150,000.00
Current Liabilities and Provision			Current Assets		
Audit Fees	20,000.00		Cash at Bank (PNB)	13,133.86	
Salary Payable	867,640.00		Cash in Hand	888.00	14,021.86
EPF	39,432.00				. ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Expenses Payable	2,375,960.00				
Accounting Fees	140,000.00				
Scholarship Fee	603,980.00	4,047,012.00	63	Kumar	
Total		8,399,614.86	Total	QA) (§)	8,399,614.86

Date: 21.11.2020 Place: Patna

Acres A Principal Haque Principal Mathematical Mathematic

Maulana Mazharul Haque Teachers Traning College (Bachelor in Education Unit)

At - Mathurapur, Samastipur (Bihar)

Income and Expenditure Account for the Year Ended on 31.03.2020

	Income and Expenditur	e Account for t	He I can Eliaca on o		A mat (im De)
Expenditure		Amt (in Rs)	Income		Amt (in Rs) 9,620,000.00
Bank Charges		718.03	Fees	-gib-	
Salary to Guard		102,000.00	Exam Center Fee	¥.	678,470.00
Salary to teaching staff		4,686,500.00	Other Income		13,000.00
Salary to non teaching st	aff	976,040.00			
Salary to directors		1,705,200.00	• 1,2,2,2		
Electricity Expenses		15,216.00			, 4
EPF		508,940.00			
EPF Professional Fee		3,000.00			
Car Insurance		32,173.00			
Books (Recurring Exper	nse)	23,000.00		,	
Exam Center Expenses		695,960.00			
Audit Fee		20,000.00	•		
Accounting Fee		140,000.00			
Surplus		1,402,722.97	•		
Total		10,311,470.00	Total		10,311,470.00

Date: 21.11.2020

Place: Patna



Astary & all Haque Principal Haque Principal Haque College Mathurapur, Sanastipur Feacher, Sanastipur Mathurapur, Sanastipur

Maulana Mazharul Haque Teachers Traning College (Bachelor in Education Unit) At - Mathurapur, Samastipur (Bihar)

Receipt and Payment Account for the year ended on 31.03.2020

Receipt a	nd Payment Account for	r the year ended on 31.03.2020	Amt (in Rs)
Particulars	Amt (in Rs)	Particulars	Aint (m 215)
Opening Balance Cash at Bank Cash in Hand Fees Exam Center Fee Other Income	3,168,506.89 61,376.00 9,620,000.00 678,470.00 13,000.00	Establishment Expenses Bank Charges Salary to Guard Salary to teaching staff Salary to non teaching staff Salary to directors Electricity Expenses EPF EPF Professional Fee Car Insurance Exam Center Expenses	718.03 102,000.00 4,248,300.00 898,360.00 1,505,200.00 15,216.00 469,508.00 3,000.00 32,173.00 695,960.00 23,000.00
Loan from D.El.Ed	1,043,144.00	Books (Recurring Expense) Previous Year Payment Caution Money Audit Fee Accounting Fee Expenses Salary Scholarship	500,000.00 20,000.00 140,000.00 2,124,040.00 2,690,000.60 45,000.00
		Purchase of Fixed Assets Building WIP	908,000.00
A	Principal Haque Principal Haque na Mazhaning College na Mazhaning College	Advance Salary (Savita Kumari)	150,000.00
Maula Teac M	Principarul College Principarul College na Mazharing College ner Samastipur ner Samastipur athurapur, Samastipur athurapur,	Closing Balance: Cash at Bank (PNB) Cash in Hand	13,133.86 888.00
	14,584,496.89	Total	14,584,496.89

Total

Date: 21.11.2020 Place: Patna

14,584,496.89 Total



MATHURAPUR, SAMASTIPUR (BIHAR)

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MATHURAPUR, SAMASTIPUR (BIHAR)

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